

## AFMS - Policy

### Re: John Haynes Award

In recognition of the late Dr. John Haynes, who taught and trained many people in Family Mediation, the Alberta Family Mediation Society in 2001, established an annual Award to be presented to one (or more) persons, an Albertan who has contributed significantly to the field of Family Mediation in the Province of Alberta.

The board of Directors now wish to establish a policy and some criteria for the selection process and accordingly adopt the following:

- 1) The person(s) must have made a significant contribution to the field of Family mediation in the Province of Alberta.
- 2) The person(s) shall be an Albertan.
- 3) The Award may be presented to one or more persons in a given year or if no candidates are considered to be worthy of the award by the selection committee, no award may be given in any year.
- 4) No member of the Board of Directors shall be eligible for the Award whilst serving as a director.
- 5) Any member of the Board of Directors and any other member of AFMS in good standing shall be eligible to nominate a candidate for the Award.
- 6) An awards selection committee shall be established each year by the President, consisting of at least 1 board member (chair person) and two other members in good standing.
- 7) The selection committee (chair) shall call for nominations of candidates to receive the Award, no later than two months prior to the annual conference. All nominated members shall be forwarded by the administrator to the committee. A date for the closure of nominations shall be set when the call for nominations is sent out. The committee shall make its recommendation and forward the same to the Board of Directors, along with the list of nominations in time for the Board to make the final decision prior to the annual conference.
- 8) All person(s) nominated shall be asked to sign an acceptance form by the persons nominating them, prior to the nomination being forwarded to the committee.
- 9) Unsuccessful nominees remain on the slate of nominees for the following year without having to be re-nominated and the nominees will be notified of this process before the final selection is made.
- 10) The award shall be presented at the annual conference (if possible) at which time the winning candidate shall be named with the appropriate back ground and reasons for the selection.
- 11) At the presentation, the reason for having the award and an acknowledgment of the contribution of John Haynes shall be mentioned in the memory of him.
- 12) The Chair of the committee shall write to Gretchen Haynes, John's widow, and inform her of the name of the new award winner.